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| **Num** | **Deliverables** | **Estimated Time Frame** |
| **1** | static portal showcasing primarily the design of the platform, navigation (UX) and UI. (same for mobile version) | 3 weeks |
| **2** | Dynamic features 1 – Here we can concentrate on delivering the content management workflow – creating an enabling environment to allow non-technical content authors to upload content. | 4 weeks |
| **3** | Dynamic features 3 – developing views that allows the public to interact with content uploaded by the group in 2 above. | 2 weeks |
| **4** | Other Features to be identified. | 6 weeks |
| **5** | User Training - Training content authors on how to upload content. | 2 day |
| **6** | Testing – User testing | 5 days |
| **7** | Deployment – go Live activities | 2 day |

**Roles and responsibilities**

# **Project Steering Committee**

The Project Steering Committee’s main role is to provide a high-level oversight and direction of the project. It other responsibilities include: monitoring and reviewing the project progress, to encourage acceptance of the project & its goals, deal with policy issues, approve funding for the project, approve changes to the scope of the project and manage conflict should it arise.

# **Project Team**

The main role is to design, develop, test, train, deploy the digital platform within budget, on time and meeting both functional and non-functional requirements as specified in the requirements. This team takes responsibility for the success of the project and the achievement of its objectives. Other roles include:

* Serve as a bridge between the Project steering committee and developers.
* Requirements collection and validation
* Content providers and validators
* Document preparation and distributions

# **Developers**

**Developers will be responsible for the following:**

* Development and delivery of all System Specific development deliverables.
* Project progress status reports.
* Assigning and scheduling resources.
* Ensuring strict adherence to quality procedures.
* Presentations to the relevant parties.

**Subject:** PID - proposed improvements

Please find attached the proposed changes to the PID.. I left out the part on the project teams, but they should have:

1. Steering committee - With chair, secretariat and members

2. Project Team - With Project Manager, Lead Developer, Front end developer , back-end developer, UIX and UI specialist, and Mobile app developer.

3. Our team will meet on Friday to assign initial tasks so we deliver some prototypes (working initial portal) over the weekend.